

LOCAL EMERGENCY PLANNING COMMITTEE MINUTES



Date: March 29, 2022

Time: 10:00 AM

Location: Hybrid Webex & Will County EMA

Members Attendance

Present Y/N	Name	Role
Yes	Adams, Kent	
Yes	Anderson, Allison	Secretary/Treasurer
No	Baltz, Joe	
No	Barber, Bob	
Yes	Bilotta, Elizabeth	
Yes	Caamano, Jerry	Chairman
No	Casimere-Cain, Jayme	
No	Cicero, John	
Yes	Cleveland, Chris	Emergency Public Information Officer
Yes	Damron, Harold	Vice Chair & Emergency Planning Coordinator
No	Garrabrant, Charlotte	
Yes	Hennessy, Michael	
Yes	Hertzman, Brad	
No	Grimmenga, John	
No	Muentnich, George	
Yes	Purefoy, Anthony	
Yes	Ford, John	
No	Ross, John	
No	Shorkey, Mike	
Yes	Weigel, Tom	
11	9	

Minutes

The meeting was called to order by Chairman Jerry Caamano, with eleven members present; a quorum was met. Introduction of guests occurred. No media was in attendance.

Motion to approve the minutes from the December meeting, Dr. Dave Mikolajack and seconded by Brad Hertzman. Motion carries.

The Treasurer's report was given and placed on file.

Report of the **Emergency Planning Coordinator**. Mr. Harold Damron updated and discussed the following:

- Mr. Harold Damron retired on March 15th as the County's Emergency Management Agency's Director. At this time, Harold has submitted his resignation as the Emergency Planning Coordinator.

This concludes the report of the Emergency Planning Coordinator.

Report of the **Executive Board**. Chairman Caamano announced the Executive Board conducted two meetings via conference call to review and approve the agenda for today's meeting.

Report of the **Planning Subcommittee**. Report was given by Mr. Anthony Purefoy.

Tier II Reports were due March 1st. 13 facilities have not submitted their Tier II Reports as of March 25th.

Will County has 548 facilities subject to reporting under EPCRA Section 312 (Tier II) and 239 facilities subject to reporting under EPCRA Section 302.

In 2021; there have been 81 spill reports generated (year-to-date).

41 of those reports were at a fixed facility

32 of those reports were transportation related

27 - Highway/Road vehicle

2 - Waterway

1 - Pipeline

2 - Railway

8 - Other

As of the close of business on 3/25/2022 there have been 45 release reports generated for 2022.

10 of those reports were at a fixed facility

11 of those reports were transportation related

10 - Highway/Road Vehicle

2 - Waterway

0 - Pipeline

1 - Rail

0 - Other

In 2021 there was nine (9) freedom of information requests. As of 3/25/2022 there was only one (1) FIOA request.

Report of the **Public Information Subcommittee**. Chris Cleveland, Chair of the Public Information Subcommittee reported that there was no report.

Report of the **Rules Subcommittee**. Robert Barber, Chair of the Rules Subcommittee, reported that the committee has tried to meet to review the books. All accounts balanced.

Old business – None

New Business

Membership Changes

- Accept resignation of Emergency Planning Coordinator; Harold Damron.
- Accept the resignation of John Cicero.

- Accept the resignation of Chris Cleveland.
- Appointment of Dan Vascik from Illinois Marine Towing to the LEPC. Motion by Harold Damron, Seconded by Tom Weigel. No Discussion – Motion carried.
- Appointment of Tom Murray from Will County Emergency Management Agency. Motion by Brad Hertzman, Seconded by Chris Cleveland. No Discussion. Motioned carried.

Election of Officers

- *Appointment of Allison as Vice Chair and Emergency Planning Coordinator.* Mike Hennessy nominated Allison Anderson to be the Vice-Chair and Emergency Planning Coordinator, seconded by Tom Weigel. No Discussion. Motion carried.
- *Appointment of Secretary/Treasurer.* Harold Damron nominated Tom Murray, Brad Hertzman motioned, seconded by Tom Weigel. No Discussion. Motion carried.
- *Signatories on Bank Account.* Removal of Harold Damron as signatories. Addition of Tom Murray. Signatories would be: Jerry Cammano, Allison Anderson and Tom Murray. Motioned by Chris Cleveland, seconded by Brad Hertzman.
- *By-Laws Changes.* Changes reflect virtual participation as well as proxy votes. Discussion occurred regarding the various changes. Motion by Dr. Dave Mikoljcek, seconded by Tom Weigel. A roll call vote was conducted. Motion passed.

Public Comment –

Scott Fixmer from US DHS provided an overview of two new outreach initiatives which may impact the Will County area. Chemlock – focuses on facilities which don't meet the threshold to be regulated, DHS is offering services to these companies. The program is completely voluntary to discuss chemical safety and security assessment.

Operation Flash Point – Joint intuitive between the FBI and DHS to reach out to specific industries to provide basic information that they should be on the look out for suspicious purchases. Report suspicious activity to the FBI at 855-835-5324.

Comments by the Committee Members – No comments

Next Meeting – Fall 2022

Chairman Caamano adjourned the meeting. Upon a motion by Brad Hertzman, seconded by Chris Cleveland. Motion carried.

Respectfully submitted,

Tom Murray

Secretary/Treasurer